

**Recruitment
Pack**

**Independent
External
Member**

**Audit & Risk
Committee**



The recruitment pack at a glance

We're so pleased you are considering this opportunity and reading this pack.

The Scottish Legal Complaints Commission is the independent body responsible for handling complaints about legal practitioners in Scotland and providing oversight of the relevant regulatory bodies.

This pack explains the opportunity to join our Audit & Risk Committee, the contribution the independent member will make, the experience we are looking for, and the practical arrangements for applying.

You do not need to be a lawyer or have worked in legal services. We are interested in the expertise, independent perspective and constructive challenge you can bring.



scottish legal
complaints commission **slcc**

The opportunity available

- We are looking to appoint an Independent External Member to join our Audit & Risk Committee.
- You will bring expertise, insight and an independent perspective to support the Board.
- You will contribute to discussions, review reports and assurance information, and ask constructive questions.
- You will help the Board gain confidence that risks are being effectively managed, and appropriate controls are in place.
- This is an opportunity to make a meaningful contribution to public service in Scotland during a period of significant reform.

Independent insight • constructive challenge • good governance

The Committee's areas of oversight



Governance and accountability

- Review governance arrangements
- Support high standards of accountability and transparency



Risk management and control

- Scrutinise strategic & operational risks
- Review mitigation, assurance and internal controls



Financial stewardship

- Annual accounts and governance statements
- Safeguarding levy income and public funds



Audit and assurance

- Internal and external audit
- Monitoring agreed audit actions



Organisational resilience

- Cyber and information governance
- Business continuity, fraud and whistleblowing



Compliance

- Health and Safety assurance
- Statutory and regulatory requirements

The role - what is important to us?



All applicants should demonstrate

- Experience in at least one of governance, audit, risk, finance, compliance, regulation or organisational assurance
- Experience scrutinising complex information and providing constructive challenge
- Sound judgement, independence and integrity
- An understanding of effective governance and accountability

We particularly welcome experience in

- Audit or accountancy
- Risk management
- Cyber security or information governance
- Health and Safety governance
- Regulatory or public-sector environments
- Board or committee membership
- Organisational, digital or service transformation
- Operating at senior executive, non-executive, board, committee or equivalent strategic level

What you'll bring

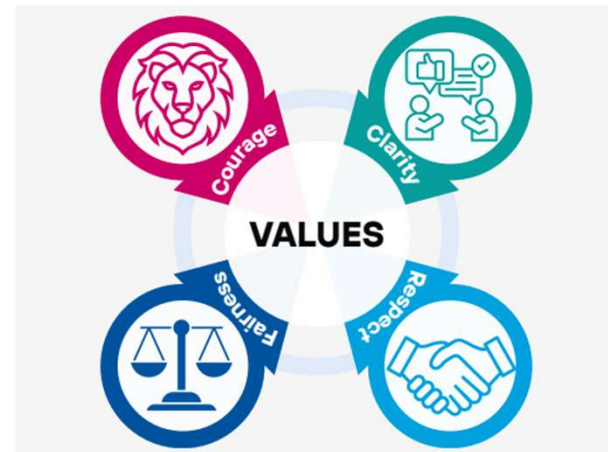
- Strong analytical and critical-thinking skills.
- Independence of judgement.
- A commitment to integrity, accountability and public service.
- Confidence to provide constructive challenge where appropriate.
- The ability to work effectively as part of a committee.
- Experience of scrutinising complex information, risks and controls and using that analysis to provide proportionate, constructive challenge.



You do not need to be a lawyer or have worked in legal services.

The organisation you'll join

- The SLCC is the independent body responsible for handling complaints about legal practitioners in Scotland.
- We also provide oversight of the relevant regulatory bodies.
- We play an important role in maintaining public confidence in legal services and the sector as a whole.
- The Regulation of Legal Services (Scotland) Act 2025 brings significant reform, new powers and functions.
- You will join an organisation that values openness, integrity, continuous improvement and constructive challenge.



Terms and conditions

Time commitment

- The Committee normally meets four times each year
- Meetings may be attended in person or online
- Papers are provided in advance
- Additional reading or occasional development sessions may be required

Closing date

- 8 November

Remuneration

- The role is remunerated at an hourly rate of £35.71
- Travel expenses may be claimed

Interviews

- Interviews will be held in person at the SLCC's Edinburgh office on Thursday 26 November

How to apply?

- First, click on the application link and submit your basic details through our online application form.
- We will then email you a link where you can upload your CV and covering letter.
- Your covering letter should outline your interest in the role, what you would bring to the Audit & Risk Committee, and how your relevant skills and experience align with the person specification.
- The closing date for applications is 8 November.
- Interviews will be held in person at our Edinburgh office on Thursday 26 November.

To find out more please see:

<https://www.scottishlegalcomplaints.org.uk/about-us/careers-at-the-slcc/current-vacancies/independent-external-member-audit-risk-committee/>