

**Public Services Reform (Scotland) Act
Disclosure of Information**

Payee	Description	Annual Expenditure 1 July 2010 to 30 June 2011
Public Relations		
CAB	Exhibition Costs	£836
SCVO	Exhibition Costs	£1,020
Meltwater News UK	Media Monitoring Service	£9,392
Newspaper Licensing Agency	Media Monitoring Service	£315
McCallum Media Monitoring	Media Monitoring Service	£719
George Nicol Graphics	Annual Report	£8,718
Minuteman Press	Annual Report	£601
Holyrood Communications	Advertising	£969
Devlin Photography	Photography	£319
Yell	Advertising	£9,602
	Total	£32,491
Overseas Travel		
		NIL
Hospitality and Entertainment		
Marks and Spencer	Catering for Meetings and Events	£969
One World Shop	Supply of Fairtrade Tea/Coffee	£742
Other Local Suppliers	Catering for Meetings and Events etc	£1,759
	Total	£3,470
External Consultancy		
Wildcat One	HR Consultancy	£16,816
CA Consulting	Production of Employee Handbook	£15,677
Scott Moncrieff	Internal Audit Services	£12,516
Audit Scotland	External Audit Fees	£13,034
RSM Tenon	VAT Advice	£9,400
Julie Murphy	Accountancy Service	£5,103
Insight Training	Database Development	£3,868
University of Manchester	Legal Research	£5,464
Progressive Partnership	Legal Research	£5,155
Survey Monkey	Survey Costs	£200
	Total	£87,233
Payments in excess of £25,000		
Threadneedle Property Unit Trust	Rent and Service Charges (paid quarterly)	£248,214
Shepherd and Wedderburn	Legal Advice June 2011 (also included below)	£25,277
Suppliers paid in excess of £25,000		
City of Edinburgh Council	Business Rates (paid monthly)	£55,476
Scottish Government	SCOTS Lite IT Support and Maintenance (paid quarterly)	£58,453
Hays Specialist Recruitment	Recruitment Costs 2010/11	£26,535
Anderson Strathern	Various Expert Advice	£69,675
Shepherd and Wedderburn	Various Expert Advice	£146,196